## clarks

## A T T O R N E Y S

## EVENT INFORMATION

## 6<sup>th</sup> ANNUAL JOHANNESBURG FAMILY LAW CONFERENCE 17 – 18 OCTOBER 2019

**FEE:** The conference fee is inclusive of refreshments, lunch on day 1, post-conference drinks on day 1 and course documentation.

**ACKNOWLEDGEMENT OF REGISTRATION:** A confirmation email will be sent following receipt of the completed registration form and receipt of payment.

**PARKING AT THE CONFERENCE VENUE:** There is parking at Green Park Corner for all delegates. A validated parking voucher will be provided to you at the registration table on the day of the conference.

**TRANSPORT BETWEEN THE CONFERENCE VENUE AND THE GAUTRAIN SANDTON:** There will be a complimentary shuttle bus operating (during peak times) between Green Park Corner and the Gautrain Sandton before and after the conference. If you require this complimentary service, please telephone Flexishuttle on 011 443 3831 when you are at the station and they will send a shuttle to collect you. Alternatively, if you provide them with a time in advance, they will arrange for the shuttle to be there. Similarly, please notify them if you require a lift after the conference.

**REGISTRATION ON DAY 1 AND DAY 2:** The conference will start promptly at 08:30. Registration will take place from 08:00.

**SUBSTITUTE DELEGATES:** If you are unable to attend, a substitute may attend in your place. Please inform us of any changes as soon as possible.

**CANCELLATION AND REFUNDS:** A credit against the conference fee payable (less an administration fee of R250-00 plus VAT per delegate) can <u>only</u> be made in respect of written cancellations received by email at <u>conference@clarks.co.za</u> **by 30 September 2019**. A credit against the optional workshop fee payable (less an administration fee of R50-00 plus VAT per delegate) can <u>only</u> be made in respect of written cancellations received by email at <u>conference@clarks.co.za</u> **by 30 September 2019**.

**PLEASE NOTE:** It may be necessary for reasons beyond the control of Clarks Attorneys to change the content and/or timings of the programme and/or speakers.

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